



YOUR IDEAS, EXPERTLY REALIZED.

HOW WE WORK

The following steps must be completed before production + lead times can begin.



1. START JOB BY:

- PLACING YOUR ODER
- 50% DEPOSIT RECEIVED
- ACKNOWLEDGMENT SIGNED



2. IF APPLICABLE

- DRAWING OR SPECIFICATIONS SUBMITTED
 - DRAWING APPROVED
- FINISH SAMPLE SUBMITTED
 - FINISH SAMPLE APPROVED
- KNIT BACKING (IF REQUIRED)
 - SEND OUT FOR KNIT BACKING
 - KNIT BACKED FABRIC RECEIVED



3. FABRIC OR COVERING

- COM/COM RECEIVED BY KISABETH
 - INSTRUCTIONS SUBMITTED FOR COM/COL APPLICATION

PRODUCTION STARTS:

KISABETH WILL ASSIGN AN ESTIMATED COMPLETION DATE AT THIS TIME.

ESTIMATED COMPLETION DATE: _____



AVERAGE LEAD TIMES:

STANDARD STYLES: 6-8 WEEKS • MODIFIED STYLES: 8-10 WEEKS • CUSTOM FURNISHING: 10-12 WEEKS